

BERTRAM OATMEAL FESTIVAL

VENDOR INFORMATION



Welcome to the 45th Annual Bertram Oatmeal Festival. We are excited to have a family friendly action packed event

FESTIVAL SHOW LOCATION, DATES & HOURS:

Downtown Bertram, Texas

Saturday, September 3, 2022

- **Daytime Hours:** Daytime Activities - 8:00 am to 3:00 pm
- **Evening/Night Hours:** Street Dance - 8:00 pm to Midnight

VENDOR APPLICATION INFORMATION:

- Deadline: Monday, August 1, 2022
- Booth Fees: (All booth fees are non-refundable)
 - Booth Tent & Boutique Trailer - 10x10 Single (\$75) , 10x20 Double (\$150), 10x30 Triple (\$225)
 - Non-Profit - 10x10 Booth Space (\$15)
 - Food Tent/Truck/Vendors (\$100) - With Electricity (Food Tent/Truck/Trailer Only) - \$25/outlet (110v/30amp)
- Payment Form: Credit Card, Check, Cashier's Check or Money Order. Cash Not Accepted.
- Payable: Bertram Oatmeal Festival Association. Online payment through Square (link provided upon acceptance)
- Sales Tax: Vendors are required to collect Texas Sales Tax (Bertram's Tax Rate is 8.25%)

DIGITAL IMAGES

- Vendor must submit at least one photo that conveys what they are selling, what booth set up looks like
- If a booth image is not available, submit an image taken of a grouping representing the works to be exhibited.

RULES/REGULATIONS

- Booths must be staffed and open to the public on Saturday 8:00 am. to 3:00 pm.
- All booths will be located on Grange Street (each booth space is 10x10 w/ space between booths)
- The roads will be blocked to through traffic Saturday from 5 am to 4 pm
- Load- in times **MUST BE STRICTLY ADHERED TO. Hours 5:30 am – 7:30AM** (Daytime vendors).
- Once vehicles are unloaded proceed to move your vehicle to the vendor parking area. **All vehicles must be out of festival area (unless part of booth) No later than 7:30AM.**
- The Festival ends on Saturday at 3:00 pm. **No booth breakdown will be permitted before 3:00 pm**
- Vendors must provide own tents or awnings, display tables, shelves or whatever is needed for display of items. This is an outdoor festival and will be held rain or shine. Regardless of weather conditions vendors will be expected to participate.
- Vendors are responsible for all "booth" set-up and take down of merchandise, displays and tents/awnings. Each vendor is responsible for assuring that all items in their booth are well secured in the event of weather, i.e. wind, rain, etc., and that **weights must be used to secure all corners** and parts of booth (tables, shelves, hanging racks, etc.) so as not to blow into or damage another vendors booth and merchandise. **Please note hot and windy conditions are normal**
- **No water hook-ups available.** Make arrangements to bring your own potable water. It is HOT, HOT! BRING WATER!
- **You may not take your vehicle to your booth during the festival, even to replenish stock. Cart in only! No exceptions! Courtesy Golf carts will be staffed for your convenience.**
- Vendor is responsible for cleaning their own area, disposing of trash in the appropriate areas and returning the festival area to its original condition
- Each vendor will be responsible to obtain and display all permits/certificates as appropriate. Vendor must file documents and taxes as required by city, state and federal regulations based on their business. The Bertram Sales Tax rate is 8.25%
- Food Truck Vendors that requested electricity are responsible for their own extension cords

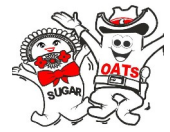
EVENT IS HOSTED BY:

Bertram Oatmeal Festival Association
PO Box 70, Bertram, TX 78605
oatmealfestivalvendors@gmail.com

Website: <https://www.oatmealfestival.org>
Facebook: <https://www.facebook.com/OatmealFestival>
Instagram: <https://www.instagram.com/oatmealfestival/>

Bertram Oatmeal Festival

September 3, 2022



Business Name: _____

Contact Name: First: _____ Last: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number (day of event): _____ E-mail: _____

Website: _____ Facebook: _____

Instagram: _____ Other Social Media: _____

TYPE OF EXHIBIT: _____ Craft _____ Resell _____ Food Truck _____ Non-Profit

Summarize what you will exhibit or sell:(36 character limit) _____

Please include a food menu &/or list of items to be exhibited/sold along with a photo/layout of your booth.

TX Sales Tax #: _____ IMPORTANT! All vendors are required to Collect Texas Sales Tax (8.25% in Bertram) and to produce a current sales tax certificate upon request

BOOTH SPACE: _____ Day Only _____ Street Dance Only _____ Day & Street Dance

Booth Tent & _____ 10x10 - Non-Profit - \$15 _____ 10x10 - Festival Sponsor - Included

Boutique Trailers _____ 10x10 - \$75 (single) _____ 10x20 - \$150 (double) _____ 10x30 - \$225 (triple)

Food Vendors _____ \$100 - FOOD Tent/Truck/Trailer Space Needed: _____

Electrical (Food Vendors Only) Qty: _____ Additional \$25 Each (ONLY - 110 v/30 amp outlet)

METHOD OF PAYMENT:

_____ Credit Card _____ Check _____ Money Order/Cashiers Check Amount Paid: _____

Please do not send cash.. Booth Fees are payable to Bertram Oatmeal Festival Association in the form of check, credit card, cashiers check or money order. Once your application is received you will be sent an email acknowledging application receipt along with payment submission details with an online link to process credit card payment. All booth fees are non-refundable

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE. I UNDERSTAND THAT ANY PAYMENT IS NON-REFUNDABLE. I UNDERSTAND THAT THIS IS AN OUTDOOR FESTIVAL ANY UNFAVORABLE CONDITIONS DUE TO WEATHER MAY BE PRESENT. I ALSO HEREBY WAIVE AND RELEASE ANY AND ALL CLAIMS I MAY HAVE AGAINST BERTRAM OATMEAL FESTIVAL ASSOCIATION IN CONNECTION WITH THE BERTRAM OATMEAL FESTIVAL.

By my signature below I agree that I have read and voluntarily signed the release and waiver of liability and indemnity agreement, and further agree that no oral representation, statements, or inducements, apart from the foregoing agreement that has been reduced to writing have been made. I have read the 2022 Vendor Information and understand the event rules/regulations.

Printed Name: _____ Date: _____

Signature: _____

Forward vendor application, exhibit information, booth photo and layout and to:

MAIL: Bertram Oatmeal Festival
PO Box 70, Bertram, Texas 78605
E-Mail: oatmealfestivalvendors@gmail.com

APPLICATION DEADLINE:
Monday, August 1st

E-mail confirmation will be sent to vendor upon application approval